

258

**Enhancing Climate Resilience of India's Coastal Communities Project  
(ECRICC)**

**State Project Management Unit  
First Floor, RPRC Campus, Nayapalli, Bhubaneswar-751015**

Letter No. **465**

Date. **13-06-2025**

**Request for Quotation**

Quotation in following format and in acceptance of following terms is invited from eligible supplier/agency to submit their most competitive quotations for the following items –

Sl No	Brief description of Goods/Specifications of material	Unit	Rate
1.	HP All in One 60.5 CM (23.8) -24 CB-1901 in PC Intel Core, 12 <sup>th</sup> Gen, I3 Processor, Windows 11 Home, GB RAM, 512 GB SSD	01 no's	
2.	HP Laserjet Printer Model no-1108 A	01 no's	

**2. Bid Price**

- a. The quoted price shall be for all or any of the items as described above and valid for one year from the date of contract.
- b. All duties, taxes and other levies payable by the bidder/supplier under the contract shall be shown separately.
- c. The rates quoted by the bidder shall be fixed for the duration of the contract and shall not be subject to adjustment on any account.
- d. The prices shall be quoted in Indian Rupees only.

**3. Each Bidder shall submit only one quotation.**

**4. Validity of quotation**

Quotation shall remain valid for a period not less than 30 days after the deadline date specified for submission.

**5. Evaluation of quotations**

The purchaser will evaluate and compare the quotations determined to be substantially responsive i.e. which-

5.1 Are properly signed and

5.2 Conform to the terms & conditions and specifications.

5.3 Tax (GST) in connection with sale of goods shall not be taken into account in evaluation.

**6. Award of Contract:**

6.1: The State Project Director, ECRICC Project, SPMU, Odisha would award the contract to the bidder, whose quotation is found to be substantially responsive and who has offered the lowest evaluated quotation price.

6.2: Notwithstanding the above, State Project Director, ECRICC Project, SPMU, Odisha reserves the right to accept or reject any quotation and to cancel the bidding process and reject all quotations at any time prior to the award of contract.

257  
6.3: The bidder, whose bid is accepted, will be notified of the award of contract by the State Project Director, ECRICC Project, SPMU, Odisha , prior to the expiration of the quotation validity period. The terms of the accepted offer shall be incorporated in the purchase order.

#### 7. Delivery of Contract

The intended completion date for the whole of the order is within 30 (Thirty) days from the date of award of contract and issue of order for supply of materials at office of the State Project Director, First Floor, RPRC Campus, Nayapalli, Bhubaneswar-15

#### 8. Payment shall be made in the following manner-

- a. Upon full supply and acceptance by the Consignee designated by the purchaser, the supplier's request for payment shall be made to the Purchaser in writing, accompanied by an invoice describing the details of Job performed and on rates stipulated in the Contract.
- b Payment for 100 % of value of order shall be made promptly by the Purchaser on acceptance but in no case later than fifteen (15) days after submission of a valid invoice by the supplier.

#### 9. The supplier / agency should have GST and PAN registration

Interested eligible supplier / agency are requested to provide their offers in sealed cover latest by 4 P.M on 20.06.2025.

To

The State Project Director

ECRICC Project,SPMU,Odisha

First Floor, RPRC Campus, Nayapalli, Bhubaneswar-751015

Memo No. 466 Dt. 13-06-2025

Copy to the notice board for wide publication.

  
13.06.2025  
Deputy Conservator of Forests  
ECRICC Project, SPMU, Odisha

  
13.06.2025  
Deputy Conservator of Forests  
ECRICC Project, SPMU, Odisha